

**TRINITY REAL ESTATE  
INVESTMENTS &  
MANAGEMENTS, LLC  
LEASE APPLICATION**

**Date:** \_\_\_\_\_ **Address:** \_\_\_\_\_

Applicant's Name _____	Drivers License # _____	State _____
S.S. # _____	Birthdate _____	Sex _____
Spouse's Name _____	Drivers License # _____	State _____
S.S. # _____	Birthdate _____	Sex _____

Best phone number to reach you: \_\_\_\_\_ Email: \_\_\_\_\_

Present Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
How Long? \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Renting? \_\_\_\_\_ Name of Landlord \_\_\_\_\_ Area & Phone# (\_\_\_\_) \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Rented? \_\_\_\_\_ Name of Landlord \_\_\_\_\_ Area & Phone# (\_\_\_\_) \_\_\_\_\_

**EMPLOYMENT - APPLICANT**

Current Employer's Name & Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Area & Phone# (\_\_\_\_) \_\_\_\_\_ Date Started \_\_\_\_\_ Monthly Take Home Pay \_\_\_\_\_  
Type of Work \_\_\_\_\_  
Previous Employer's Name & Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Area & Phone# (\_\_\_\_) \_\_\_\_\_ Date Started \_\_\_\_\_ To \_\_\_\_\_  
Other Income - Source \_\_\_\_\_ \$ \_\_\_\_\_ Per Month

**EMPLOYMENT - SPOUSE**

Current Employer's Name & Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Area & Phone# (\_\_\_\_) \_\_\_\_\_ Date Started \_\_\_\_\_ Monthly Take Home Pay \_\_\_\_\_  
Type of Work \_\_\_\_\_  
Previous Employer's Name & Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Area & Phone# (\_\_\_\_) \_\_\_\_\_ Date Started \_\_\_\_\_ To \_\_\_\_\_  
Other Income - Source \_\_\_\_\_ \$ \_\_\_\_\_ Per Month

Give Name, Date of Birth and Relationship of All Persons (Other than Yourself) Who will Occupy the House:

\_\_\_\_\_  
\_\_\_\_\_

IN CASE OF EMERGENCY, Person to Contact \_\_\_\_\_ Relationship \_\_\_\_\_  
Area & Phone# (\_\_\_\_) \_\_\_\_\_ Address \_\_\_\_\_

NUMBER OF VEHICLES: Autos \_\_\_\_\_ Trucks \_\_\_\_\_ Motorcycles \_\_\_\_\_ Other (Specify) \_\_\_\_\_  
(We do not allow vehicles with more than two axles.)

License Plate Number for Each Vehicle \_\_\_\_\_/State \_\_\_\_\_  
License Plate Number for Each Vehicle \_\_\_\_\_/State \_\_\_\_\_

Will You or the Other Occupants Have a Pet? \_\_\_\_\_  
Will You or the Other Occupants Have a Waterbed? \_\_\_\_\_

Have you or the Other Occupants Ever Been Convicted of a Felony? Please Explain  
(Year, Location, and Type of Each Felony)

\_\_\_\_\_  
\_\_\_\_\_

Applicant represents that all of the above statements are true and complete, and hereby authorizes  
verification of  
above information, references, and credit records. Applicant acknowledges that false information herein  
will  
constitute grounds for rejection of this application, termination of right of occupancy, and/or forfeiture of  
deposits,  
and may constitute a criminal offense.

Applicant's Signature \_\_\_\_\_ Spouse's Signature \_\_\_\_\_

Leasing Agent \_\_\_\_\_ Date \_\_\_\_\_

HOW WERE YOU REFERRED (Please Circle One)

Newspaper Ad

Drove By and Came In

Former Resident (Name) \_\_\_\_\_

Current Resident (Name) \_\_\_\_\_

Other \_\_\_\_\_

**FOR MANAGEMENT USE ONLY**

CLAUSES: Co-Signer \_\_\_\_\_ Job Transfer \_\_\_\_\_ Purchase \_\_\_\_\_ Pet \_\_\_\_\_ Option \_\_\_\_\_ Other \_\_\_\_\_

Application Deposit \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Rent per Month \_\_\_\_\_ Lease Term \_\_\_\_\_

Balance of Damage Deposit \$ \_\_\_\_\_ Type \_\_\_\_\_

Pro-Rated Amount of Rent-Month \$ \_\_\_\_\_ Move-In Date \_\_\_\_\_

Full \_\_\_\_\_ Month Rent \$ \_\_\_\_\_

Total Owed Prior to Occupancy \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

CREDIT CHECK RESULTS: Accepted \_\_\_\_\_ Rejected \_\_\_\_\_

FOLLOWING HAS BEEN GIVEN TO RESIDENT:

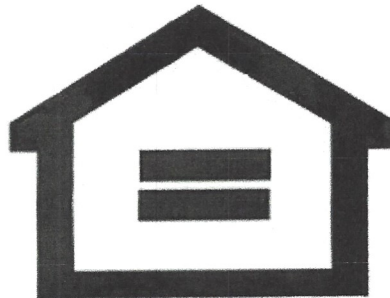
Application \_\_\_\_\_ Date \_\_\_\_\_

Notification of Approval \_\_\_\_\_ Date \_\_\_\_\_

Lease \_\_\_\_\_ Date \_\_\_\_\_

Lead Paint Disclosure \_\_\_\_\_ Date \_\_\_\_\_

Fair Housing Declaration \_\_\_\_\_ Date \_\_\_\_\_



**EQUAL HOUSING  
OPPORTUNITY**

TRINITY REAL ESTATE  
INVESTMENTS & MANAGEMENT LLC

LANDLORD REFERRAL FORM

**APPLICANT - Please Fill Out the Next Four Lines**

Name Of Applicant \_\_\_\_\_

Applicant Current Address \_\_\_\_\_

**Applicant - Please list the full name, address, phone number and fax number of your last two landlords**

\_\_\_\_\_

**I authorize my past landlords to share any and all information pertaining to my rental history with Trinity Real Estate Investments and Management for the screening of possible tenants for the properties they manage.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

**LANDLORD REFERENCE USE ONLY**

Is applicant in arrears on any charges? \_\_\_\_\_

What is the applicant's current monthly rent? \_\_\_\_\_

What is the applicant's current security deposit? \_\_\_\_\_

How long have you rented to the applicant? \_\_\_\_\_

Was the applicant ever more than 15 days late with the rent payment? \_\_\_\_\_

How often? \_\_\_\_\_

Has the applicant complied with the lease guidelines? \_\_\_\_\_

How many people are in the applicant's household? \_\_\_\_\_

Was the applicant responsible for any utilities at their current address? \_\_\_\_\_

Which utilities? \_\_\_\_\_

Did the applicant take care of your property in a proper manner? \_\_\_\_\_

Would you lease to this applicant again? \_\_\_\_\_

When does your lease terminate with these tenants? \_\_\_\_\_

Signature of person completing form \_\_\_\_\_

TRINITY REAL ESTATE  
INVESTMENTS &  
MANAGEMENT LLC

EMPLOYMENT INQUIRY

**APPLICANT - Please Fill Out the Next Four Lines**

Name Of Applicant \_\_\_\_\_

Applicant Social Security Number \_\_\_\_\_

Applicant Date of Birth \_\_\_\_\_

Applicant Current Address \_\_\_\_\_

**Applicant -Please list the full name, address, phone number and fax number of your present employer**

\_\_\_\_\_  
\_\_\_\_\_  
**I authorize my employer to share any and all information pertaining to wages, longevity, and job performance with Trinity Real Estate Investments and Management for the screening of possible tenants for the properties they manage.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

**EMPLOYER USE ONLY**

How long has applicant been with your company?  
\_\_\_\_\_

Monthly take home pay including tips, bonuses, overtime etc., \_\_\_\_\_

Does applicant have any financial hardships that you are aware of? \_\_\_\_\_

Does applicant carry health and/or life insurance through his or her place of employment? \_\_\_\_\_

Is applicant at risk of losing his or her job due to performance, company downsizing or any other reason? \_\_\_\_\_

Employer Signature of person completing form \_\_\_\_\_



# TRINITY REAL ESTATE INVESTMENTS & MANAGEMENT LLC

## CREDIT INQUIRY

### **APPLICANT - Please Fill Out the Next Four Lines**

Name Of Applicant \_\_\_\_\_

Applicant Social Security Number \_\_\_\_\_

Applicant Date of Birth \_\_\_\_\_

Applicant Current Address \_\_\_\_\_

### **Applicant -Please list the full name, address, phone number and fax number of your credit reference**

\_\_\_\_\_

\_\_\_\_\_

**I authorize my credit reference to share any and all information pertaining to my account history with Trinity Real Estate Investments and Management for the screening of possible tenants for the properties they manage.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

### **CREDIT REFERENCE USE ONLY**

How long has applicant had credit with your company? \_\_\_\_\_

What is the monthly payment to your company by applicant? \_\_\_\_\_

Has the applicant been late with any payments? \_\_\_\_\_

How often? \_\_\_\_\_

Does applicant have any financial hardships you are aware of? \_\_\_\_\_

Would you open a new credit account with this applicant in the future? \_\_\_\_\_

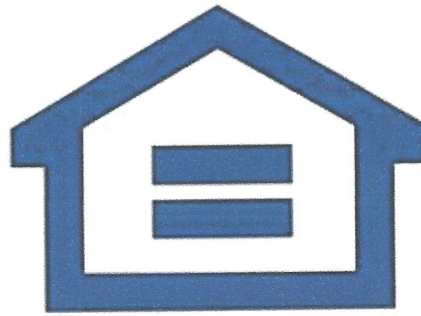
In your opinion, as a credit risk, this applicant is:

\_\_\_\_\_ Poor      \_\_\_\_\_ Fair      \_\_\_\_\_ Good      \_\_\_\_\_ Excellent

Signature of person completing form \_\_\_\_\_

If you have any questions  
completing this application please  
contact:

Kelly Foster  
574-532-1342 Cell  
574-235-3709 24 Hour Voicemail & Fax  
[fosterkellyjo@aol.com](mailto:fosterkellyjo@aol.com)



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